



SECRETARY OF STATE
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Running for City Office

Mayor Councilman Commissioner

☒ Qualifications and Terms of Office

All City Officers: No person shall be eligible to hold an elective city office unless he or she is a qualified voter of the city and unless he or she has been a resident of the city for at least 9 months preceding the election. No person shall be eligible to hold an appointive city office unless he or she is a citizen of the United States. No person in default to the city shall be eligible to any city office. NDCC § [40-13-01](#)

Mayor: The mayor must be a qualified voter within the city. NDCC § [40-08-14](#)

The 4 year term of office for mayor lasts until a successor is duly elected and qualified.

Councilman: A person is eligible to the office of council member if the person:

- Is a qualified voter and resident within the ward for which the person was elected except in cities where council members are elected at large and not required to be a resident of the ward for which the person is elected pursuant to NDCC § [40-08-04.2](#), yet they must be a qualified voter within the city
- Has not been convicted of malfeasance, bribery, or other corrupt practice or crime. NDCC § [40-08-05](#)

The 4 year term of office for a councilman lasts until a successor is duly elected and qualified.

Commissioners: A person shall be eligible to the office of city commissioner if he or she is a qualified voter of the city and has been a resident of the city for at least 9 months preceding the election. NDCC § [40-13-01](#)

The 4 year term of office for a commissioner lasts until a successor is duly elected and qualified.

☒ Running in the Regularly Scheduled City Election

Candidates for city offices may file Petitions/Certificates of Nomination with the City Auditor containing the signatures of qualified electors equal to not less than 10% of the number of qualified voters who voted for that office in the last city election. However, not more than 300 signatures are required.

Nominating petitions may be signed by qualified voters who reside within a ward if elected by wards. Nominating petitions may be signed by qualified voters who reside within the corporate city limits if elected at large. In cities operating under

the commission system of government the required petition may be signed by the qualified voters at large residing within the city. NDCC § [40-21-07](#)

A Complete Filing Must Include

1. A **Petition/Certificate of Nomination (SFN 2704)** containing the required number of signatures of qualified electors;
2. A **Statement of Interests (SFN 10172)**.

Circulating and Signing a Petition/Certificate of Nomination

A Petition/Certificate of Nomination may not be circulated or signed more than 90 days before the date the petition must be filed with the city auditor. Therefore, candidates may not circulate or have a Petition/Certificate of Nomination signed before **January 14, 2006**.

When and Where to File

Candidates may not file earlier than 150 days before or later than 4:00 p.m. on the 60th day before the June 13, 2006 regularly scheduled city election.

The filing deadline with the **city auditor** is April 17, 2006*. Original filings must be in the physical possession of the city auditor by **4:00 p.m.** on the filing deadline.

If a city election is not held in conjunction with a county election, the filing deadline with the **city auditor** is 4:00 p.m. on the 33rd day before the scheduled city election.

☒ Running as a Write-In Candidate in the Regularly Scheduled City Election

A write-in candidate for city office at the June 13, 2006 Regularly Scheduled City Election is not required to file a certificate of write-in certificate. NDCC Ch. [16.1-12](#)

☒ Campaign Finance and Disclosure

Candidates for city office are **NOT** subject to the registration requirements found in NDCC § [16.1-08.1-03.2](#) but **ARE** subject to the campaign finance and disclosure requirements found in NDCC § [16.1-08.1-03.11](#)

☒ Forms

The state forms listed above (SFN) are available from the Secretary of State's and city auditors' offices and may also be accessed from the Secretary of State's web site and Fax-On-Demand service line.

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 State of North Dakota
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2005 – 2007 Running for Public Office in North Dakota

*The filing deadline for the June 13, 2006 Primary Election falls on Friday, April 14. This date is a state holiday - Good Friday. Therefore, the filing deadline will move to Monday, April 17 by 4:00 p.m.